Seattle Convention Center

Event Services

Inventory and Fee Schedule

This list provides an overview of personnel, support services, or equipment that may require fees not included in base rent. Equipment inventory items are provided as part of SCC's event services standards and are included in rent unless noted here, and in consideration of availability and other events. Your Event Manager (EM) will work with you to determine your event-specific needs and fees. Fees subject to change without notice.

Event Personnel

(Rate is per hour with a 4-hour minimum)

Straight time rates apply Monday through Sunday during published building hours (6:00am-8:00pm). After-hours event staffing may incur overtime fees. Overnight shifts/hours that cover 8:00pm-6:00am will be billed at time and a half. Significant changes or adds made with less than 14 day notice will be billed at $2/hr premium rate. The following holidays are charged at time & one-half: New Year's Day; Martin Luther King, Jr. Day; Presidents Day; Memorial Day; Juneteenth; Veterans Day; Friday after Thanksgiving. The following holidays are charged at double time: Independence Day, Labor Day, Thanksgiving, and Christmas.

Admission and Transportation Attendant $38
Supplemental Admission/Transportation Attendant $40
Guest/Dock Services $43

Police (Team of 2) $200
Traffic Police (Team of 2) $225
EMT (Team of 2) $170
EMT (One) $85

Event Support Services*

Room Set Fees

SPACE	INITIAL SET	RESET*	EXTRA REFRESH
Meeting Rooms	$0	$150	$75
Exhibit Halls 4A, 4B, 4E, 4F, Exhibit Hall 1, Exhibit Hall 1 Plus Swing, Exhibit Hall 2, Exhibit Hall 2 Plus Swing, Flex Hall C	$1,500	$1,500	$500
Exhibit Halls 4C, 4D, Flex Hall A, Flex Hall B	$600	$500	$200
Ballroom 1	$1,000	$700	$300
Ballroom 6A, 6B, 6C, 6E, Ballroom 2, Ballroom 3	$500	$500	$200

** Fees established by EM based on event specifications.*

Rental Equipment (One-time charge)

Display Table $50/EA
Riser* $100/EAW
Chair $2/EA
Piano $200/EA
Piano Tuning *(on request)* ..... Market Rate
Dance Floor $10/PIECE

Engineering

Non-Standard HVAC $100-250/HR
Non-Standard Lights $50-125/HR
Decorative LED Lights $0-1,000/EVENT

Damages & Repairs

Damages / Cleaning $150/HR
Balloon Removal (per balloon) $50/EA
Carpet Square Replacement $75/EA

Other Services

Operable Wall Transition $250/WALL
Lobby Furniture Movement $400/AREA
Hazer Usage $50/HR
Signage and Branding Fees ..... Contact EM

Security

Re-Key Room* $50/ROOM
Lost Key Fee $60/EA

** First room is complimentary*

** 12 complimentary units per space, subject to availability. Additional units $100/ea. Railings are required on the back of all risers.*

705 Pike Street, Seattle, WA 98101-2310 | 206-694-5000
www.seattleconventioncenter.com

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The following reflects the current, all-inclusive inventory of equipment available at each SCC building. Equipment for each building is dedicated to that building and cannot be transferred. Should your requirements exceed our published inventory, please consult your General Service Contractor or other partner vendors for sourcing the necessary rental equipment.

ARCH EVENT INVENTORY

705 Pike chairs	13,500
800 Pike chairs	3,700
Bar Stools	15

TABLES

72” Round Tables	800
60” Round Tables	250
36” Round Tables	100
8’ x 30” Tables	400
8’ x 18” Tables	1,000
6’ x 18” Tables	200
6’ x 30” Tables	275
4’ x 30” Tables	30
10’ Serpentine Tables	20

RISERS 6’ X 8’ UNITS

16” to 24” H	40
16” to 32” H	40
24” to 32” H	40
32” to 40” H	30

RISERS 4’ X 4’ UNITS

24” to 32” H	12

MISCELLANEOUS

Wheelchair Ramp	1
Wheelchair Lift	1
Easels	80
Retractable Belt Stanchion	100 units
Pipe & Drape (8’-10’ high)	200 ft.
Lecterns (800 Pike)	12
Lecterns (705 Pike)	52
WA Flags	4
USA Flags	4
Canada Flags	2
Coatracks	20

SUMMIT EVENT INVENTORY

Chairs	18,000
Bar Stools	15

TABLES

72” Round Tables	975
36” Round Tables	140
8’ x 30” Tables	475
8’ x 18” Tables	1,150
6’ x 30” Tables	275

RISERS 6’ X 8’ UNITS

16” to 24” H	70
24” to 32” H	30
32” to 40” H	30

RISERS 4’ X 6’ UNITS

24” to 32” H	4

RISERS 4’ X 4’ UNITS

24” to 32” H	4

MISCELLANEOUS

Wheelchair Ramps	2
Easels	80
Retractable Belt Stanchion	190 units
Pipe and Drape (8’ high)	200 ft.
Lecterns	60
WA Flags	4
USA Flags	4
King County Flag	1
Coatracks	25

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